

## **Department of Community Development Services**

Division of Planning & Zoning

225 South Emerson Avenue Suite C Greenwood, Indiana 46143 (317) 881-8698 FAX (317) 887-5616 www.greenwood.in.gov

August 8, 2008

Mark A. Richards, P.E. Director of Community Development Services and City Engineer richardma@greenwood.in.gov

Clinton E. Ferguson Director of Planning, Zoning And Economic Development fergusoe@greenwood.in.gov

Lowell A. Weber
Building Commissioner
weberl@greenwood.in.gov

## To All Homeowners Associations:

The City of Greenwood Zoning Ordinance requires that all Architectural Control Committees properly identify themselves, in writing, to the Building Commissioner. In addition, it is also the responsibility of the Architectural Control Committee to notify the Building Commissioner of changes of names or members, along with contact information, that may occur from time to time.

At this time, I am asking that a representative from each Architectural Control Committee fill out the enclosed form and return it to my office so that we can make sure that our current information is up-to-date. Please be sure to fill out a separate sheet for each subdivision if you are involved in more than one. Feel free to make as many copies of the form as you need.

You may return your form(s) by 1) email to <a href="mailto:deerp@greenwood.in.gov">deerp@greenwood.in.gov</a>, 2) fax to (317) 887-5616, or 3) mail to Peggy Deer, City of Greenwood, 225 South Emerson Avenue, Ste C, Greenwood, IN 46143.

Thank you for your assistance as we try to update our records.

Sincerely,

Sowell A. Weber pool

**Building Commissioner** 

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